

**FREIGHT MOBILITY STRATEGIC INVESTMENT BOARD**  
**MEETING MINUTES**

**July 15, 2011**  
**Suquamish, WA**

Board members present: Ms. Pati Otley, Chair; Mr. Cliff Benson; Mr. John Creighton; Mr. Dave Edler; Mr. Terry Finn; Mr. Brian Ziegler; Mr. Paul Ingiosi; Ms. Rebecca Francik; and Mr. Brock Nelson.

**WELCOME:** Chair Pati Otley opened the meeting with introductions.

**MINUTES:** Mr. John Creighton moved and Ms. Rebecca Francik seconded the motion to adopt the May 13, 2011 minutes.

***MOTION CARRIED***

**FMSIB BUDGET:** Director Karen Schmidt reviewed the operating budget stating that FMSIB will have an ending balance close to \$30,000 at the end of the biennium. The Director stated that FMSIB has saved money every biennia of its existence. In reviewing the capital budget, the Director stated that the Port of Tacoma Road project will be requesting an extension past the 12-month rule, plus the East Marginal Way project will need to move into the 11-13 budget. The Director reviewed the UP account noting that the May interest amount is much lower and not consistent with the other months. Mr. Brian Ziegler commented on the 90% delivery on projects that should be highlighted by FMSIB.

**DIRECTOR'S REPORT:** Director Schmidt updated the Board on the WSDOT freight plan and asked the Board to report any information back to the Board if they attend any of the meetings. The Director reported on a meeting with the House and Senate Transportation Chairs on the freight plan. The Director reviewed activities on the Strander Project and their monthly meetings; the completed TATS study and the next steps; the Director's participation in the interview process for a fiscal analyst position at the Transportation Commission; the progress on the ARGO project in Seattle; and the federal reauthorization meetings.

Mr. Benson asked about media coverage on such projects as the TATS Study where government is doing something positive. The Director responded that there has been no media coverage thus far.

**BOARD MEMBERS REPORTS:**

**Seattle Freight Board:** Mr. Terry Finn reported on the status of the Seattle Freight Board and the Mayor's Complete Streets program.

**PSRC:** Mr. Cliff Benson reported on the PSRC 2040 work group.

**ARGO Project** – Mr. Brock Nelson reported on the progress at UP on the ARGO project. Mr. Nelson stated that UP is still working on the MOU, but he expects UP to sign the MOU shortly.

**509 Executive Committee:** Mr. Creighton discussed the activities of the Executive Committee and the importance of the 509 connection to I-5 which is important to Seaport freight movement. Clare Gallagher, Port

of Seattle staff, discussed the JTC workshop schedule for August 2 and 3 on public/private partnerships which is open to the public.

**ADMINISTRATIVE:** Mr. Terry Finn summarized the workshop discussion on a succession procedure that needs to be submitted by December 2011 to the JTC. The outcome of this discussion will be a written procedure – not a detailed procedure, but a process. This procedure will then be presented at the September Board meeting. The Board agreed the retire/rehire issue due to the restriction on available hours will be the Director’s responsibility. Chair Otley stated that minor updates to the FMSIB Bylaws will be addressed at the September meeting. The issues discussed are: Board appointing a vice chair in the absence of the chair; add a section to address the issue of the Board chair appointing subcommittee chairs; electronic mail for meeting notices; develop written procedures for project selection; and Board membership turnover and loss of institutional memory.

**OUTREACH:** Chair Otley reviewed Mr. Gossett’s presentation at the workshop addressing Board member bios on the website, updating the information available on the webpage, changing how information is accessed through the webpage. CRAB staff the FMSIB web page.

### **PRESENTATIONS:**

**Port of Tacoma Road Projects:** Mr. Russ Blount, Public Works Director for the City of Fife, reviewed the progress of the Port of Tacoma Road Interchange projects. Mr. Blount requested the Board allow the City of Fife to move forward with the project by using FMSIB dollars on the wetland mitigation and then push the remaining FMSIB dollars to the next biennium. Mr. Blount responded on FMSIB dollars going for wetland mitigation stating that it has been done before. He explained the new wetland site and the benefits of the new site being basically untouched. Mr. Blount stressed the importance of this project to freight travel to and from the Port of Tacoma.

Mr. Blount stated that the City of Fife wants both the SR 167 extension and the Port of Tacoma Interchange Project.

The Director asked if the City of Fife would be willing to reimburse FMSIB the \$2.0M if the project is not in construction in the 13-15 biennia. Mr. Blount responded the he can assure the Board that the City of Fife would commit to repayment.

The Director discussed the options for the project: (1) the project could be put on the deferred list; (2) move the funds to the 13-15 biennium; or (3) move the funds, use \$2.0M for wetland mitigation, and have the project in construction by 13-15.

Mr. Ziegler discussed the three options and moved that the current appropriation of \$3.0M be separated and \$2.0M remain in the 11-13 biennium and \$1.0M be moved to 13-15 biennium/ and that the City of Fife continue with construction and agree to repayment of the \$2.0M if the project is not in construction by 13-15. Mr. Benson seconded the motion. The Board approved the motion with one Board member abstaining.

***MOTION CARRIED.***

**FREIGHT PERFORMANCE MEASURES:** Mr. Benson reviewed the National Cooperative Freight Research Program’s Report #10 on Performance Measures for Freight Transportation.

**2012 SUPPLEMENTAL BUDGET:** Mr. Benson opened discussion on the 2012 Supplemental budget and the timing for submittal to OFM. The Director advised that the instructions have not been distributed so there is the assumption that the Board can confirm the issues for a supplemental request at the September Board meeting. If not, the Board will need a conference call to approve a supplemental request. The Director reviewed the following projects that may need to be addressed in a supplemental: Bigelow Gulch; E Marginal Way; South Park Bridge; Green River Valley; Strander Blvd; M Street in Auburn; Port of Vancouver; and Park Road.

**FUTURE MEETINGS:** Mr. Edler moved and Mr. Benson seconded the motion that the next FMSIB Board meeting be held in Vancouver, WA on September 9, 2011.

***MOTION CARRIED***

The Board reviewed the meeting schedule for 2012 proposing the following locations: March meeting in Tacoma; May meeting in Yakima; July workshop and meeting in Suquamish; and the September meeting in Bellingham/Blaine area.

***MEETING ADJOURNED AT 1:05 PM.***



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**Pati Otley**  
**Chair**



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**Attest: Karen Schmidt**  
**Executive Director**